

Minor Subdivision and Consolidation Plan Application & Checklist

Date of Applicant: _____

Plan Name: _____

Name of Applicant: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____

E-mail: _____

Name of Property Owner: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____

E-mail: _____

Review Fee Paid: ☐ Yes ☐ No Amount: _____

Number of Copies Submitted/Digital Submission: _____ Number of Lots: _____

Acres to be Transferred: _____ Total Acreage: _____

UPI / PID #: _____

Zoning District (If Applicable): _____

Water Supply: ☐ Public ☐ Other (specify): _____

Sewage Disposal: ☐ Public ☐ Other (specify): _____

Applications Submitted:

Date Submitted

Date Complete

Percolation Test	_____	_____
PA DEP Planning Module	_____	_____
Additional PA DEP Applications	_____	_____
Municipal Water & Sewer Authority	_____	_____
Ag. Security Areas	_____	_____
Clean & Green	_____	_____

Plan Requirements Checklist

This checklist should be used to evaluate all applications for subdivision and consolidation review. The following information is required by most local ordinances and/or the County ordinance to be included on the final plan. Please check each box where required information has been provided and include any outstanding comments to be reviewed for any such requirements.

REVIEW THE MERCER COUNTY SALDO FOR LIST OF ALL REQUIREMENTS. SOME MAY NOT BE LISTED HERE.

<u>Plan Requirements</u>	<u>Comments</u>	<u>Plan Requirements</u>	<u>Comments</u>
Identifying Title - Lots numbered & Identified		Bearings & Distances	
Date of Survey		Lot Numbers	
Name/Address of Owner		Location & Materials of Markers	
Acknowledgements		Null & Void Box	
Surveyor's Seal/Signature		Existing Buildings	
Vicinity Map		R/W Widths	
North Arrow		Street Centerlines	
Map Scale (Text & Graphic)		Cartway Widths	
Zoning District		Setback Lines	
Total Acreage		Approx. Location of Wooded Areas	
Acreage Exclusive R/W		Wetlands/Floodplains Delineated	

Tract Boundary Lines		UPI / PID #	
Highway Occupancy Permit note, Non- building waiver note, and/or Residual Tract note		Culverts	
Municipality		Deed Reference(s)	
Street Names/Numbers		Utilities	
Location of Sanitary & Water Systems (Existing & Proposed)		Adjacent Parcels (Owner's & Deed Reference)	
Plan Notes			