

**EAST LACKAWANNOCK TOWNSHIP  
RESOLUTION# 2025-\_\_\_\_\_**  
**AMENDED FEE SCHEDULE**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF EAST LACKAWANNOCK, MERCER COUNTY, PENNSYLVANIA, AMENDING AND REVISING THE SCHEDULE OF FEES PER TOWNSHIP ORDINANCES, EFFECTIVE MAY 12, 2025**

**WHEREAS**, various ordinances of the Township of East Lackawannock allow for the setting of fees by Resolution to defer the cost of their administration; and

**WHEREAS**, the East Lackawannock Township Board of Supervisors are desirous of establishing an amended schedule of fees in a single document; and

**WHEREAS**, in keeping with good practice, the Board of Supervisors periodically reviews the schedule of fees and makes appropriate revisions thereto; and

**WHEREAS**, the East Lackawannock Township Board of Supervisors has determined that certain revisions are necessary and in the best interest of the Township;

**WHEREAS**, all stated fees shall be in addition to all professional fees charged as authorized by law;

**WHEREAS**, the East Lackawannock Township Board of Supervisors has determined that all fees are non-refundable;

**NOW THEREFORE**, let it be resolved and enacted that a schedule of fees be established as contained herein and that this Resolution shall replace all previous fee schedule resolutions of like kind and character.

**SUBDIVISIONS**

Minor Subdivision \$250.00 *plus \$25.00 per lot*

Major Subdivision \$500.00 *plus \$50.00 per lot*

**LAND DEVELOPMENT**

- Mobile Home or recreational Vehicle Park \$2,000.00 plus \$25.00 per unit
- 2<sup>nd</sup> or 3<sup>rd</sup> detached single-family residence on a parcel \$50.00 plus \$25.00 per unit/tenant
- Single Parcel less than ½ acre \$1,000.00 plus \$25.00 per unit/tenant
- Single Parcel ½ to 1 acre \$1,500.00 plus \$50.00 per unit/tenant
- Single Parcel larger than 1 acre \$2,000.00 plus \$50.00 per unit/tenant
- Multiple Parcels up to 1 acre \$2,000.00 plus \$50.00 per unit/tenant
- Multiple Parcels over to 1 acre \$2,500.00 plus \$50.00 per unit/tenant

- Municipal Administration Fee (MAF) - Residential and Commercial UCC Permits: 20% of UCC. (Special Instructions: Subtract out - Stormwater, Zoning, DCED & Courthouse)
- Municipal Administration Fee - Zoning Permits - Commercial: 1% of cost of Construction; all other \$30.00 MAF.

**Application Deposit**

Upon initial submission of any application under this hearing, in addition to the application fee, the applicant shall make a deposit to the Township as follows:

1.	Preliminary Land Development	\$5,000.00
2.	Preliminary/Final or Final Land Development	\$2,500.00
3.	Revised Land Development	\$1,500.00

From this amount shall be deducted any fees accruing from Township consultants and/or Township Solicitor review. If at any time during the progression of an application it is determined by the Township that the balance available is or will be inadequate to fully cover anticipated review costs, the applicant will be notified that an additional deposit is required equal to the first deposit. At the completion of any project and after the final bond release request by the Township Board of Supervisors, any of these monies remaining on deposit with the Township, after all fees are deducted, shall be returned to the applicant.

**Recording of the Plans and Fees**

At the time of approval of final application, the Developer will obtain Mercer County Regional Planning review and record the Plan with the Mercer County Recorder’s Office. The Developer will return one mylar stamped by the Recorder of East Lackawannock Township.

**SIGN APPLICATION AND PERMIT FEE**

Single Sign up to 32 square feet	\$25.00
Multiple Signs on property or signs over 32 square feet	\$50.00 plus \$2.00 per each additional square foot of signage.

**SPECIAL EXCEPTION, CONDITIONAL USE, VARIANCE, APPEAL OR ANY OTHER HEARING REQUESTS**

- Residential Appeal \$100.00
- Commercial Appeal \$500.00
- Residential Variance, Special Exception or Condition Use Request \$250.00 *plus ½ of the stenographer’s fee*
- Stormwater Management Fee \$ 25.00
- All other hearings required including Variance, Special Exception or Conditional Use Requests are \$1,000.00 *plus ½ of the stenographer fee.*

- Zoning Ordinance/Amendment Substantive Appeal is \$3,000 *plus the stenographer's fee.*
- Curative Amendment/Request for Amendment are \$3,000 *plus the stenographer's fee.*
- Appeal of Decision by Zoning Officer/Township Engineer is \$1,000.00 *plus 1/2 of the stenographer's fee.*
- Notice of Preliminary Opinion per 916.2 of Municipalities Planning Code (MPC) is \$750 *plus the actual cost of legal notices.*
- Optional Notice at request of Applicant, per Section 108 of Municipalities Planning Code (MPC) is \$100 *plus actual cost of legal notices.*

**THIRD PARTY ADMINISTRATION**

Fees shall be assessed according to the fee schedule, inspection and administration services of the Third Party Administration (See Exhibit "A"); said fee schedule is incorporated fully herein by reference and made a material part hereof.

This is to certify that Resolution #2025 - \_\_\_\_\_ was passed at the regular meeting of the East Lackawannock Township Board of Supervisors on May 12, 2025.

**EAST LACKAWANNOCK TOWNSHIP**

**ATTEST:**

Deborah Fedorchak  
Deborah Fedorchak, Secretary

Clyde  
Supervisor

James Douglas  
Supervisor

James E. Brunner  
Supervisor

