

MINUTES
MERCER COUNTY REGIONAL PLANNING COMMISSION
Hybrid Meeting: Tuesday – April 22, 2025 - 7:00 p.m.

MUNICIPALITY	PRESENT	ABSENT
FARRELL CITY		Venesta Kirk Lynda Moss-McDougall
HERMITAGE CITY		Jeremy Coxe James Holl
SHARON CITY	Stephen Theiss	
CLARK BOROUGH		Alesha Culp Maryjo Harakal
FREDONIA BOROUGH	Patricia McAdams	Ron Anthony
GREENVILLE TOWN	Paul Hamill	
GROVE CITY BOROUGH	Patrick Eakin	Taylor Pokrant
JACKSON CENTER BOROUGH		
JAMESTOWN BOROUGH	Justin Pipp	
MERCER BOROUGH		Nick Sicilian Debbie Sarvis
NEW LEBANON BOROUGH		Darlene Slemenda
SANDY LAKE BOROUGH		Glenn Leech
SHARPSVILLE BOROUGH	Nicholas Hanahan	
STONEBORO BOROUGH	Jennifer Medberry	Roger Patterson
WEST MIDDLESEX BOROUGH	Robert Lark	Stacey Curry
COOLSPRING TOWNSHIP	Tom Sauer Corwin Masson	
DELAWARE TOWNSHIP	William Anthony	
E. LACKAWANNOCK TOWNSHIP	William Hackwelder	
FAIRVIEW TOWNSHIP		Robin Hostetler Mont Clark
FINDLEY TOWNSHIP	John Courtney	Steve Paxton
HEMPFIELD TOWNSHIP		Lisa Holm Todd Hittle
JACKSON TOWNSHIP		George McIntire Sandy Bachman
JEFFERSON TOWNSHIP	Richard McCullough	
LAKE TOWNSHIP		Steve Tingley
LIBERTY TOWNSHIP	Joseph Matthews Brenda Heck	
NEW VERNON TOWNSHIP	Daniel L. Patterson	
OTTER CREEK TOWNSHIP		Paulette Young Carl Swartz
PERRY TOWNSHIP		Bonnie McCartney Gary King
PINE TOWNSHIP	Todd Spears	Dennis Crumb
PYMATUNING TOWNSHIP		Jim Rowe Ryan Zarecky

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SANDY LAKE TOWNSHIP		Raymond Scofield Heather Bacher
SHENANGO TOWNSHIP	Dale Perry Matthew Stefanak	
S. PYMATUNING TOWNSHIP		Johnathan Leyshon Matthew Chalupka
SPRINGFIELD TOWNSHIP	Tim Stiffy	Marcus Kohan
WILMINGTON TOWNSHIP		Robert Steingrabe Sharen Brown
WOLF CREEK		Charles Weber John Ligo
MERCER COUNTY	Jeff Hoy Elliot Lengel Sheryl Kelly Larry McAdams Jay Russell	Jared Grandy
BOROUGH ASSOCIATION		
SUPERVISORS ASSOCIATION		
COUNTY COMMISSIONER	Tim McGonigle Ann Coleman	
Solicitor		James Nevant, II

Staff

Doniele Russell, Executive Director
Chris Conti, Senior Planner
Elizabeth Peluchette, GIS Planner
Peter Messina, Planner
Erin Adams, Senior Planner

Others Present

Suzanne Kepple- Sharon City
Katie Wickert- DCED
Jay Ammer- Springfield Twp.
Debbie Ammer- Springfield Twp.
Brandi Rosselli- Mackin Engineering
Mark Cline- French Creek
Dan Bowling- Mackin

CALL TO ORDER-

Matthew Stefanak, chairman, called the meeting to order at 7:00 p.m.

PRAYER & PLEDGE OF ALLEGIANCE-

Bill Anthony, vice-chairman, led the Commission in the Pledge of Allegiance and Prayer.

ATTENDANCE SIGN-IN- It was noted that **a quorum was present.**

PUBLIC COMMENTS ON ANY AGENDA ITEM– Matthew Stefanak, chairman. No comments were made.

MINUTES OF March 25, 2025, MEETING-

A motion was made by Robert Lark and seconded by Richard McCullough to

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approve the Minutes of the March 25, 2024 meeting. The Chairman called for any discussion, hearing none; a vote was called for, and the motion carried.

FINANCIAL STATEMENTS – Nick Hanahan, committee treasurer.

Nick Hanahan presented the March 2025 Financial Statements.

A motion was made by Nick Hanahan and seconded by Bill Anthony to approve the financial statements as presented. The Chairman called for any discussion; hearing none, a vote was called for, and the motion carried.

Zoning and Subdivision Committee Report- committee chairman

1. Clark Borough- Solar Ordinance Amendment-Tabled- No information was submitted by Clark Borough.- No action was taken by the committee.
2. SALDO Update Group will have a Working Session on April 28- The committee worked on the SALDO and has a working session scheduled for April 28 at 5 p.m.

Personnel Finance Committee- committee chairman

1. Social Media Policy- **A motion was made by Jeff Hoy and seconded by Patty McAdams to approve the Social Media Policy as presented. The Chairman called for any discussion; hearing none, a vote was called for, and the motion carried.**
2. Right to Know Policy- **A motion was made by Jeff Hoy and seconded by Nick Hanahan to approve the Right to Know Policy as presented. The Chairman called for any discussion; hearing none, a vote was called for, and the motion carried.**
3. Sunshine Law- Tabled until May per Solicitor Nevant.
4. Update on Personnel Manual-working session meeting to finalize for the upcoming meeting in May.

Staff reports- Professional Staff

- Amend the CDBG Administrative Agreement with Greenville to include the Administration of HOME funds- **A motion was made by Bill Anthony and seconded by Jeff Hoy to adopt an agreement to enter into administration with the CDBG Fund. The Chairman called for any discussion; hearing none, a vote was called for, and the motion carried.**
- Staff Reports

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Discussion:

The May meeting will have another guest speaker – Buddy Miller, PennDOT Mercer County Municipal Liaison.

The May meeting will be the last Planning Commission meeting before the summer break. The Commission will not have meetings in June, July, or August. The committees will continue to meet and make motions on behalf of the Planning Commission.

- DCED Presentation- Katie Wickert gave an overview of what an Implementable County Comprehensive Plan is and examples of Implementable plans in PA.
- Mackin- Brandi Rosselli gave an in-depth Comp Plan Update.

Next Meeting is Scheduled for May 27, 2025, 7 PM

Adjournment

With no further business or discussion, a motion was made by Paul Hamill, seconded by Richard McCullough to adjourn at 8:06 p.m. The chairman called for discussion; there being none, a vote was called for, and the motion carried.

Submitted and Certified By:

Steve Tingley, Secretary – MCRPC

Date:_____