

MINUTES

MERCER COUNTY REGIONAL PLANNING COMMISSION

Tuesday – November 26, 2019 - 7:30 p.m. – MCRPC Offices

MUNICIPALITY	PRESENT	ABSENT
FARRELL CITY		Stephen Bennefield Kimberly Doss
HERMITAGE CITY	Jeremy Coxe	James Holl
SHARON CITY	Stephen Theiss	Frank Connelly
CLARK BOROUGH		James Carucci, Sr.
FREDONIA BOROUGH	Patricia McAdams	Bob Reagle
GREENVILLE TOWN	Paul Hamill	Janet Earle
GROVE CITY BOROUGH	Shawn P. Myers	
JACKSON CENTER BOROUGH		Robert Egger
JAMESTOWN BOROUGH		
MERCER BOROUGH		Caroline DaCosta
NEW LEBANON BOROUGH		
SANDY LAKE BOROUGH		Glenn Leech Donald Oakes
SHARPSVILLE BOROUGH		Alex Kovach Guy Moderelli
STONEBORO BOROUGH	John Sweet	
WEST MIDDLESEX BOROUGH	Robert Lark	Maleia James
WHEATLAND BOROUGH		Patricia Lewis Ron Viglio
COOLSPRING TOWNSHIP		Don Blakesley Robert L. McGhee
DELAWARE TOWNSHIP	William E. Anthony	
E. LACKAWANNOCK TOWNSHIP		William Hackwelder
FAIRVIEW TOWNSHIP		Mont Clark
FINDLEY TOWNSHIP	John B. Courtney	Steve Paxton
GREENE TOWNSHIP		Paul Csonka
HEMPFIELD TOWNSHIP	Lisa Holm	Todd Hittle
JACKSON TOWNSHIP		Robert W. Pizor
JEFFERSON TOWNSHIP		William Dunn Garth Falkner
LAKE TOWNSHIP		
LIBERTY TOWNSHIP	Dave Beatty Ron Faull	
NEW VERNON TOWNSHIP		Daniel L. Patterson
OTTER CREEK TOWNSHIP	Carl Swartz Paulette Young	
PERRY TOWNSHIP		
MUNICIPALITY	PRESENT	ABSENT

PINE TOWNSHIP	Fred Brenner	Richard Stachel
PYMATUNING TOWNSHIP	Gary R. Lowers	David Gregory
SANDY LAKE TOWNSHIP		Raymond Scofield
SHENANGO TOWNSHIP	Dennis DeSilvey	Matthew Stefanak
S. PYMATUNING TOWNSHIP	Bill Klumph Don Morrow	
SPRINGFIELD TOWNSHIP		Rick Dillaman
WILMINGTON TOWNSHIP	Bryan Cummings	Diana Caiazza
WOLF CREEK TOWNSHIP	Charles Weber	Gregory Chiappini
MERCER COUNTY	Jeff Hoy James Hughes Sheryl Kelly Larry McAdams	Jeff Fiedler Patty McCluskey
<u>BOROUGH ASSOCIATION</u>		
<u>SUPERVISORS ASSOCIATION</u>		
<u>COUNTY COMMISSIONER</u>	Matt McConnell	

S T A F F

Daniel Gracenin, Executive Director
Carmen Reichard, Assistant Director
Brian Barnhizer, Senior Planner
Chris Conti, Senior Planner
Lisa Holm, Senior Planner

O T H E R S P R E S E N T

James Nevant, II, Solicitor

CALL TO ORDER

Mr. Dennis DeSilvey, Chairman, called the meeting to order at 7:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE

Mr. Carl Swartz, Vice-Chairman, led the Commission in the prayer and Pledge of Allegiance.

ATTENDANCE SIGN IN

An attendance sign-in sheet was passed around and representatives present were asked to mark their attendance. **A quorum was not present.**

PUBLIC COMMENTS ON ANY AGENDA ITEM

There were no public comments.

MINUTES OF THE SEPTEMBER 24, 2019 MEETING

A motion was made by Mr. Beatty and seconded by Mr. Morrow to approve the Minutes of the September 24, 2019 meeting with no additions, corrections or deletions. The motion passed.

FINANCIAL STATEMENTS

Mr. Robert Lark, Treasurer, presented the Financial Statements for September and October 2019. A motion

was made by Mr. Faull and seconded by Mr. Klumph to approve the September and October 2019 Financial Statements as presented. The motion passed.

STAFF REPORTS

Mr. Stewart, Senior Planner, mentioned several studies that we have been working on with consultants are now wrapping up, most notably the US 62/Keel Ridge Road to downtown Mercer Borough & PA 58 – Greenville to Mercer Borough Safety Studies. The County-wide Traffic Signal Inventory Study will be wrapping up within the next month or so. An STU funding round is expected to be available in the coming months. Staff has been assisting communities to plan or consider applying for future rounds of STU money. Also, the MPO is in the process of updating their TIP. Various discussions were held regarding projects on the 2019-2022 TIP as well as working closely with the Department to see that all programmed projects continue to advance in Mercer County. Lastly, the MPO Work Program was just wrapped up and is available, if anyone is interested at looking at this document.

Mr. Gracenin, Executive Director, mentioned that Mr. Conti completed and submitted the 2019 CDBG Applications for Farrell as well as Mercer County. He noted that there were no requests for funding from any of the non-entitlement communities this year under the County application, so the County is applying the money into a County-wide housing rehab program.

ZONING & SUBDIVISION REVIEW COMMITTEE REPORT

Mr. Larry McAdams, Committee Chairman, noted that the Committee met last week, a quorum was present, and reviewed the following items:

1. Modification Request – Grandy – Lots 1, 2 & 3 – Shenango Township – Mr. McAdams stated that the property owners have requested a modification to the 4:1 lot depth to width ratio [Section 403.3:5] because Lots 2 & 3 exceed the 4:1 ratio. Proposed Lot 1 meets the requirements. Lots 2 & 3 exceed the 4:1 ratio although each of these are to be adjoined to existing properties of the minimum permitted width along the road with houses, so separate access is available. A motion was made by Mr. McAdams to approve the modification request as discussed. Mr. Hughes seconded. The motion passed.

2. Modification Request – Gosnell – Lot 1 – Shenango Township – Mr. McAdams stated that the property owners have requested a modification to the 4:1 lot depth to width ratio [Section 403.3:5]. The proposed Lot 1 has the existing house and meets the requirements. The remaining lands across the road exceed the 4:1 ratio. The remaining lands may be non-building until another use is reviewed. A motion was made by Mr. McAdams to approve the modification request as presented. Mr. Hughes seconded. The motion passed.

Mr. Gracenin explained the definition of a 4:1 to Committee members. Next, he stated that since there is not a quorum at tonight's meeting, the recommendation from the Zoning & Subdivision Committee actions stand as recommended. The reason is because subdivisions are subject to a timeline of 90 days; so in order to not violate the regulations this procedure was voted on and effective beginning back in 2006.

FINANCE & PERSONNEL COMMITTEE REPORT

Mr. Brenner, Committee Chairman, mentioned that the Committee met prior to tonight's meeting, a quorum was present, and reviewed the following items:

1. 2020 Staff Salaries – Mr. Brenner noted that the Committee reviewed and recommended approval for an overall 2% increase in staff salaries for 2020. A motion was made by Mr. Brenner to approve the 2020 staff salaries as presented. Mr. Hoy seconded. The motion passed with Lisa Holm abstaining.

2. MCRPC 2020 Final Budget – Mr. Brenner noted that the Committee reviewed and recommended approval of the 2020 final budget for MCRPC. Mr. Gracenin mentioned that the budget is pretty standard and we are running a deficit again this year. Committee members have been discussing other ways and options to increase revenue in order to have a balanced budget. The Committee has set a tentative date to meet in May 2020 to look at the budget and discuss health care, municipal fee increases, etc. A motion was made by Mr. Brenner to approve the 2020 final budget for MCRPC. Ms. McAdams seconded. The motion passed.

3. Rodent Control 2020 Final Budget – Mr. Brenner noted that the Committee reviewed and recommended approval of the 2020 final budget for the Rodent Control Program. He noted that this is a voluntary program for the municipalities to participate in. The budget for 2020 will have enough funds for the year, but could dissolve if the participation level would decline in the future. A motion was made by Mr. Brenner to approve the 2020 final budget for the Rodent Control Program. Mr. Klumph seconded. The motion passed.

NOMINATING COMMITTEE REPORT – 2020 OFFICERS

Mr. Jeremy Coxe, past Chairman, presented the following slate of officers for 2020:

Carl Swartz (Otter Creek Township) – Chairman
Gary Lowers (Pymatuning Township) – Vice-Chairman
Bob Lark (West Middlesex Borough) – Secretary
Richard Stachel (Pine Township) – Treasurer

Mr. Coxe stated that the floor will remain open until the December 17, 2019 meeting, with elections to follow at that time. Mr. Gracenin noted that Mr. Stachel could not be present this evening, but he stated that he would be willing to serve on our Board.

OTHER BUSINESS

Mr. Gracenin mentioned that our next meeting/thank you dinner will be held in 3 weeks on Tuesday, December 17, 2019 at our office. The notice will be mailed out prior to the meeting regarding the details.

ADJOURNMENT

With no further business or discussion, the meeting adjourned at 7:54 p.m.

Submitted and Certified By:

Gary Lowers, Secretary – MCRPC

Date: _____