

**2011 Annual Work Program  
Mercer County Regional Planning Commission**

<b>Project</b>	<b>Purpose/Description</b>	<b>Staff</b>	<b>Milestones</b>
<b>CDBG Administration</b>			
Mercer County 2006	Housing Rehabilitation	Carmen Chris	Housing Rehabilitation to be completed 2011.
Mercer County 2008	Funds Remaining	Carmen Chris	Projects completed. Remaining funds to be reprogrammed.
Mercer County 2009	ADA and Street Improvements, Demolition and Clearance, Housing Rehabilitation, Public Service	Carmen Chris	Projects On-Going.
Mercer County 2010	Street Improvements, Public Facilities, Demolition/Clearance, Public Service, Housing Rehabilitation	Carmen Chris	Projects On-Going.
Pine Twp. 2009	Housing Rehabilitation	Carmen Chris	Housing Rehabilitation to be completed 2011.
Pine Twp. 2010	Housing Rehabilitation, Sewer Improvements	Carmen Chris	Projects On-Going.
Greenville 2007	Housing Rehabilitation	Carmen Chris	Housing Rehabilitation to be completed 2011.
Greenville 2008	Sidewalks, Housing Rehabilitation	Carmen Chris	Projects On-Going.
Greenville 2009	Street/Road, Clearance, Housing Rehabilitation, Code Enforcement	Carmen Chris	Projects On-Going.
Greenville 2010	Housing Rehabilitation, Code Enforcement, Clearance	Carmen Chris	Projects On-Going.
Grove City 2010	Water/Sewer and Street Improvements, Housing Rehabilitation	Carmen Chris	Projects On-Going.
Mercer County 2009 Stimulus	Housing Rehabilitation	Carmen Chris	Housing Rehabilitation to be completed 2011.
2011 CDBG Entitlement Applications	Mercer County, Grove City and Greenville Boroughs, Pine Township	Chris Staff	On-Going. Applications to be submitted Spring 2011.
All Projects	Environmental Reviews	Matt	On-Going.
All Projects	Reporting, Labor Compliance	Brian	On-Going.
Springfield 2009 (Competitive)	Housing Rehabilitation	Carmen Chris	Projects On-Going

**HOME Administration**

Jefferson 2007 HOME	Housing Rehabilitation for Jefferson, Pymatuning, and Delaware Townships and Clark Borough	Carmen Chris	Housing Rehabilitation to be completed 2011.
Lackawannock HOME	Housing Rehabilitation for Lackawannock, Jefferson and Delaware Townships	Chris	Application Pending at PA DCED

<b>Project</b>	<b>Purpose/Description</b>	<b>Staff</b>	<b>Milestones</b>
HOME Applications	Housing Rehabilitation Applications	Staff Chris	On-going.
<b>Subdivision administration</b>			
County Subdivision & Land Development Ordinance (SALDO)	Complete revisions to the Ordinance and present to County Commissioners for Adoption	Lisa	Review by Z/S committee
Update County SALDO review process	Prepare application forms and update in-office process, and plan recording.	Lisa	In conjunction with ordinance updates
Subdivision administration/enforcement	Review plans on behalf of municipalities that follow County Ordinance and do not have ordinances.	Lisa Chris	Ongoing
Municipal subdivision and land development ordinances	Review subdivision and land development plans on behalf of municipalities with own ordinances.	Lisa	Ongoing
<b>Program reviews</b>	Review & comment on proposed sewage plans, grant applications, development projects, etc., in accord with the county comprehensive plan.	All staff	Ongoing
<b>Transportation program</b>			
HPMS	Traffic counts on 75 road sections, survey of roadway characteristics, 118 segments.	Matt Brian	11/20/11 - Complete counts 1/31/12 - Complete road surveys 1/31/12 - Complete computer data entry
Supplemental traffic counts	Additional traffic counts at various locations as requested by PENNDOT and municipalities	Matt Brian	Ongoing
Highway & transit TIPs	Work with PENNDOT in the management of the 2011-2014 Transportation Improvement Program.	Matt Dan	Ongoing
Unified planning work program	Prepare annual transportation planning work program in conjunction with PENNDOT.	Matt Dan	2/22/11 Adoption by MPO Coordinating Committee
Intermodal management system	Undertake work tasks to be outlined by PENNDOT.	Matt Dan	Ongoing
Congestion Management Processes	Update and maintain existing CMP.	Matt Staff	Ongoing
Coordination with Youngstown MPO	MCRPC will continue to work closely on projects of major significance between the two areas. Work will also include discussions on annual transit funding allocations, which need to be shared between the two MPOs.	Matt Dan	Ongoing
Long Range Plan	LRP will be updated this year, and a formal project selection process will be established. MCRPC will work with the MPO to implement projects and issues identified within the Long Range Plan.	Matt Dan	

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Environmental Justice	Ensure that all populations within Mercer County are being served by the transportation system. Conduct Benefits and Burdens analysis as directed by FHWA.	Matt Dan	Ongoing
Transportation enhancements, Safe Routes to School	Assist communities with the implementation of projects. MPO will review any TE, SRTS, PCTI, applications for approval and recommendations	Matt Dan	As Funding allows
Pennsylvania Community Transportation Initiative/Smart Transportation	MCRPC will assist with the development of a corridor study along State Street and Irvine Avenue in Sharon and Hermitage. Staff will also work with a consultant team on the finalization of the US-19 Corridor Study. Finally, staff will continue to be involved with PennDOT's Linking Planning and NEPA initiative.	Matt Dan	Ongoing US-19 Study to be completed in February, 2011; State Street Study to begin in late Spring, 2011

## **Zoning**

Technical assistance	Technical assistance to municipalities & zoning officers	Lisa	Ongoing
Amendment reviews	Review and make recommendations on zoning map and text amendments as required by MPC	Lisa	As needed
Zoning with the Multi-Municipal Comprehensive Plans:			
Greenville / Hempfield	Coordinate with adopted plan	Lisa	As needed
Mercer Region (Mercer, Coolspring, East Lack, Findley, Jefferson)	Coordinating Zoning ordinances to be consistent with adopted plan	Lisa Dan	Ongoing
Grove City Region (Grove City, Liberty, Pine, Springfield, Wolf Creek) Wolf Creek COG	Coordinate Zoning ordinances with adopted plan consistent with adopted MMCP	Staff	Ongoing
Lakeview Region (Lake, Sandy Lake, New Vernon, Jackson & Worth, Sandy Lake, Stoneboro & Jackson Center)	Coordinate with adopted plan	Staff	Ongoing.
Wilmington Township	Updating Zoning ordinance to be consistent with adopted multi-municipal plan	Brian Lisa	Ongoing
<b>Economic development</b>	Assistance, primarily in cooperation with Penn-Northwest Development Corp, for various efforts including site planning & development, infrastructure & marketing programs. Weekly sites committee mtgs. attended as needed.	Dan All staff	Assist as needed.

## **Mercer County comprehensive plan**

County comprehensive plan	The next phase of the Plan will be implementation of projects. The MCRPC staff will work with the County on the development of applications for projects identified in the plan.	All staff	12/31/11 - Implementation of Plan Ongoing
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<b>Project</b>	<b>Purpose/Description</b>	<b>Staff</b>	<b>Milestones</b>
Greenville Borough / Hempfield Township Multi-municipal comprehensive plan	Municipalities included: Greenville Borough, Hempfield Township. Review comprehensive plan for community projects and assist municipalities with implementation of plan elements through the year.	Lisa Staff	Ongoing assistance to municipalities with implementation of plan elements through the year.
Grove City Region Multi-municipal comp plan - Implementation	Municipalities included: Grove City Borough, Pine, Liberty, Springfield & Wolf Creek Townships.	Staff	Ongoing - Work to include assisting municipalities with implementation of plan elements through the year.
Sharpsville Area Multi-municipal comp plan - Implementation	Municipalities included: Sharpsville Borough, Clark Borough, S. Pymatuning Twp.	Staff	Ongoing - Work to include assisting municipalities with implementation of plan elements through the year.
Mercer Area Multi-municipal comp plan - Implementation	Municipalities included: Mercer Borough, Jefferson, Coolspring, E. Lackawannock & Findley Townships.	Staff	Ongoing - Work to include assisting municipalities with implementation of plan elements through the year.
Lakeview Area Multi-municipal comp plan	Municipalities included: Lake, Sandy Lake, New Vernon, Jackson & Worth Townships and Sandy Lake, Stoneboro & Jackson Center Boroughs.	Staff	Ongoing - Work to include assisting municipalities with implementation of plan elements after adoption.
Shenango Valley Multi-municipal comp plans	Municipalities included: Sharon, Hermitage, Farrell, Wheatland and West Middlesex & Shenango Twp. Work included preparation of plans for land use, economic development sites, transportation, infrastructure, greenways, etc.	Brian Staff	Plans adopted by all municipalities with exception of Hermitage. MCRPC to continue to encourage Plan implementation activities in 2011.

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### **Community planning & development**

Federal Appropriations	Assist Mercer County municipalities as needed in completing 2011 appropriation requests to U.S. Congress or Federal agencies.	Brian Dan	Ongoing
Mercer County Affordable Housing Trust Fund	Administration of funds, including assisting the Affordable Housing Fund Board, soliciting & reviewing project proposals, and monitoring/ coordinating the completion of projects approved by the County Commissioners.	Brian Dan Carmen	Work ongoing
9-1-1 program	Assign addresses for most of the county and maintain/update street/address range database	Lisa Dan Matt	Ongoing
MCRPC web site	Update information, maintain, develop & promote.	Dan	The website is currently being updated.
C2P2 - Community Conservation Partnership Program	Provide assistance to prepare recreation project applications and implement grants if approved. Possible assistance to WM with DCNR application	Lisa Dan Brian	2010/2011 – Waiting to hear if any State funds will be available.
State and Tribal Assistance Grant (STAG) Program	Coordinate the administration of \$700,000 in Federal EPA grants for sewer improvements for Sharon, Hermitage and Sharpsville	Brian Dan	Hermitage project to wrap up by Nov. 2011. Sharpsville project closeout documentation to be submitted to EPA/DEP.
Miscellaneous grant applications	Prepare grant applications to implement community development & community facility projects for member municipalities and county	Brian Matt Chris	Upon request
Local emergency planning committee	Coordination with Mercer County Emergency Management Agency & local coordinators	Dan	Ongoing

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Census & information dissemination	Provide info to public, agencies, prospective businesses, etc. The 2010 census was completed last year and the MCRPC will continue to address Census Bureau requests as needed. MCRPC will provide limited assistance as needed to local communities.	Dan Other staff	Ongoing
Geographic Information system (GIS)	Work will involve the continued maintenance and creation of data.	Dan	Ongoing
Mapping assistance / creation	Create maps for grant applications, economic development projects, zoning district or other projects	Dan	Ongoing
Technical assistance	Answer requests for information & assistance regarding community development & misc. local government issues	All staff	Ongoing
Planning workshop series	Workshops on topics of interest – grants, zoning, housing, economic development, etc.	All staff	Throughout 2011
Regional & state activities	Involvement in organizations, task forces, and special projects of regional or statewide interest. Acquire knowledge useful to Mercer County. Represent Mercer County's interests.	Dan Other staff	Participate as opportunities arise.
Watersheds/Stormwater Management Plan	Waiting for DEP approval Phase II of the County Stormwater Management Plan for Mercer County	Lisa Dan	Ongoing – Assisting municipalities with DEP required stormwater ordinance adoption
FEMA floodplains	Coordination between FEMA and municipalities with mapping issues and floodplain plan adoption	Lisa Dan	As needed
<b>Recycling program</b>			
Recycling Coordination	Coordinate with the Mercer-Lawrence County Recycling Department Staff	Dan Carmen Chris	As Needed.