

**2009 Annual Work Program
Mercer County Regional Planning Commission**

Project	Purpose/Description	Staff	Milestones
CDBG Administration			
Mercer County 2004	Public/Community Facilities	Carmen Chris	Public/ Community Facilities to be completed in summer 2009.
Mercer County 2005	Housing Rehab (Sanitary Sewer Laterals)	Carmen Chris	Sanitary Sewer Laterals on-going.
Mercer County 2006	Housing Rehab (Sanitary Sewer Laterals), Public Services	Carmen Chris	Housing Rehab on-going.
Mercer County 2007	Water System, Sanitary Sewer System, Public Services	Carmen Chris	Public Services on-going.
Mercer County 2008	Public/Community Facilities, Street/Road, Public Services	Carmen Chris	Sub-grant agreements spring 2009.
Pine Twp. 2005	Sanitary Sewer System (hsg. rehab)	Carmen Chris	Sanitary Sewer system – to be completed 2009
Pine Twp. 2006	Sanitary Sewer System (hsg. rehab)	Carmen Chris	Sanitary Sewer system – to be completed 2009
Pine Twp. 2008	Housing Rehabilitation	Carmen Chris	On-going.
Greenville 2005	Street/Road (Taylor St) & Sidewalks, Clearance	Carmen Chris	All projects to be implemented 2009
Greenville 2006	Street/Road (Taylor St) & Sidewalks, Housing Rehab	Carmen Chris	All projects to be implemented 2009
Greenville 2007	Street/Road (Taylor St) & Sidewalks, Housing Rehab	Carmen Chris	All projects to be implemented 2009
Greenville 2008	Sidewalks, Housing Rehab, Code Enforcement, Clearance	Carmen Chris	On-going
All Projects	Environmental Reviews	Matt	On-going
Jefferson 2007	Sanitary sewer laterals	Carmen Chris Matt	To be bid spring/summer 2009
HOME Administration			
Wheatland 2004 HOME	Housing Rehabilitation for Wheatland Borough	Carmen Matt Brian	Rehab ongoing. To be completed in 2009.
Findley 2005 HOME	Housing Rehabilitation for Findley, East Lackawannock and Coolspring Townships and Mercer Borough	Carmen Chris	Rehab ongoing

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Jefferson 2007 HOME	Housing Rehabilitation for Jefferson, Pymatuning, and Delaware Townships and Clark Borough	Carmen Chris Matt Brian	Rehab Ongoing
Subdivision administration			
County Subdivision & Land Development Ordinance (SALDO)	Complete revisions to the Ordinance and present to County Commissioners for Adoption	Lisa Peggy	Review by Z/S committee
Update County SALDO review process	Prepare application forms and update in-office process, and plan recording.	Lisa Peggy	In conjunction with ordinance updates
Subdivision administration/enforcement	Review plans on behalf of municipalities that follow County Ordinance and do not have ordinances.	Lisa Peggy	Ongoing
Municipal subdivision and land development ordinances	Review subdivision and land development plans on behalf of municipalities with own ordinances.	Lisa Peggy	Ongoing
Review municipal subdivision ordinances	Assist municipalities using older Subdivision Ordinances to update or use County SALDO	Lisa Peggy	Ongoing
Program reviews	Review & comment on proposed sewage plans, grant applications, development projects, etc., in accord with the county comprehensive plan.	All staff	Ongoing
Transportation program			
HPMS	Traffic counts on 75 road sections, survey of roadway characteristics, 118 segments.	Matt Brian	11/15/09 - Complete counts 1/31/10 - Complete road surveys 1/31/10 - Complete computer data entry
Supplemental traffic counts	Additional traffic counts at various locations as requested by PENNDOT and municipalities	Matt Staff	Ongoing
Highway & transit TIPs	Work with PENNDOT in the management of the Transportation Improvement Program.	Matt Dan	Ongoing
Unified planning work program	Prepare annual transportation planning work program in conjunction with PENNDOT.	Matt Dan	2/10/09 Adoption by MPO Coordinating Committee
Intermodal management system	Undertake work tasks to be outlined by PENNDOT.	Matt Dan	Ongoing
Congestion Management Processes Plan	Work with consulting firm WR & A to complete a CMP	Matt Dan	12/31/2009
Coordination with Youngstown MPO	MCRPC will continue to work closely on projects of major significance between the two areas. Work will also include discussions on annual transit funding allocations, which need to be shared between the two MPOs.	Matt Dan	Ongoing

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Long Range Plan	MCRPC will work with the MPO to implement projects and issues identified within the Long Range Plan. Plan will be updated as required by Federal legislation.	Matt Dan	
Environmental Justice	Ensure that all populations within Mercer County are being served by the transportation system. Conduct Benefits and Burdens analysis as directed by FHWA.	Matt Dan	Ongoing Training for Benefits and Burdens Analysis – summer 2009
Transportation enhancements, Safe Routes to School	Assist communities with the implementation of their projects. MPO will review any TE and SRTS applications for approval and recommendations (If there is a 2009 program)	Matt Dan	As Needed
Pennsylvania Community Transportation Initiative/Smart Transportation	MCRPC will help review applications and assist communities with the implementation of any funded projects.	Matt Dan	Draft to be completed 2/2008, adoption in 5/2008

Zoning

Technical assistance	Technical assistance to municipalities & zoning officers	Lisa Chris Peggy	Ongoing
Amendment reviews	Review and make recommendations on zoning map and text amendments as required by MPC	Lisa	As needed
Greenville / Hempfield Multi-Municipal Comprehensive Plan [MMCP]	Coordinate zoning ordinances to be consistent with adopted MMCP	Lisa	Ongoing Consistency Review Board
Mercer Region (Mercer, Coolspring, East Lack, Findley, Jefferson)	Coordinating Zoning ordinances to be consistent with adopted MMCP	Chris Lisa Dan	Ongoing Consistency Review Board
Grove City Region (Grove City, Liberty, Pine, Springfield, Wolf Creek) Wolf Creek COG	Zoning ordinances consistent with adopted MMCP	Staff	Ongoing
Lakeview Region (Lake, Sandy Lake, New Vernon, Jackson & Worth, Sandy Lake, Stoneboro & Jackson Center)	Zoning ordinances consistent with adopted MMCP	Chris Dan Matt	Plan adopted. Discussion of signing of implementation agreements by municipalities

Economic development	Assistance, primarily in cooperation with Penn-Northwest Development Corp, for various efforts including site planning & development, infrastructure & marketing programs. Weekly sites committee mtgs. attended as needed.	Dan All staff	Assist as needed.
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Mercer County comprehensive plan

County comprehensive plan	The next phase of the Plan will be implementation of projects. The MCRPC staff will work with the County on the development of applications for projects identified in the plan.	All staff	12/31/09 - Implementation of Plan Ongoing
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Greenville Borough / Hempfield Township Multi-municipal Consistency Review Board	Municipalities included: Greenville Borough, Hempfield Township. Review comprehensive plan for community projects and assist municipalities with implementation of plan elements through the year.	Lisa Staff	Ongoing assistance to municipalities with implementation of plan elements through the year.
Grove City Region Multi-municipal comp plan - Implementation	Municipalities included: Grove City Borough, Pine, Liberty, Springfield & Wolf Creek Townships.	Staff	Ongoing - Work to include assisting municipalities with implementation of plan elements through the year.
Sharpsville Area Multi-municipal comp plan - Implementation	Municipalities included: Sharpsville Borough, Clark Borough, S. Pymatuning Twp.	Staff	Ongoing - Work to include assisting municipalities with implementation of plan elements through the year.
Mercer Area Multi-municipal comp plan - Implementation	Municipalities included: Mercer Borough, Jefferson, Coolspring, E. Lackawannock & Findley Townships.	Staff	Ongoing - Work to include assisting municipalities with implementation of plan elements through the year.
Lakeview Area Multi-municipal comp plan	Municipalities included: Lake, Sandy Lake, New Vernon, Jackson & Worth Townships and Sandy Lake, Stoneboro & Jackson Center Boroughs.	Chris Matt	Spring/Summer 2009– Signing of implementation agreements by the municipalities. Ongoing - Work to include assisting municipalities with implementation of plan elements after adoption.
Shenango Valley Multi-municipal comp plan	Municipalities included: Sharon, Hermitage, Farrell, Wheatland and West Middlesex & Shenango Twp. Work includes preparation of plans for land use, economic development sites, transportation, infrastructure, greenways, and more for the municipalities.	Brian Staff	Plan adopted by Shenango Twp. and West Middlesex Borough in early Fall 2008. Plan adopted by Farrell and Wheatland in Nov.-Dec. 2008. Sharon and Hermitage have not yet adopted the plan. Plan implementation work to begin in Spring 2009.

Community planning & development

Keystone Opportunity Zone administration	Conduct annual process to take and review applications for KOZ tax benefits	Dan Staff	1/09 – Review database of properties, mail out applications 2/09 - 12/09 – Review incoming applications and complete process. Other activities throughout the year
Federal Appropriations	Assist Mercer County municipalities as needed in completing 2008 appropriation requests to U.S. Congress.	Brian Dan	Ongoing
Mercer County Affordable Housing Trust Fund	Administration of funds, including assisting the county housing advisory committee, soliciting and reviewing project proposals, monitoring projects.	Brian Dan Carmen	AHTF projects -- two proposals received and approved for funding in 2008. Next application period starting in February with likely meeting with committee by March. Fund balance \$300,000+.
9-1-1 program	Assign addresses for most of the county and maintain/update street/address range database	Peggy Staff	Ongoing
MCRPC web site	Update information, maintain, develop & promote. May need to hire consultant to update website.		The website is currently not being updated.
C2P2- Community Conservation Partnership Program	Provide assistance to prepare recreation project applications and implement grants if approved. Assisting WM with DCNR application	Lisa Dan Chris	08 upon request

Project	Purpose/Description	Staff	Milestones
State and Tribal Assistance Grant (STAG) Program	Coordinate the administration of \$700,000 in Federal EPA grants for sewer improvements for Sharon, Hermitage and Sharpville	Brian Dan	Projects with Hermitage and Sharpville expected to wrap up by Summer 2009.
Miscellaneous grant applications	Prepare grant applications to implement community development & community facility projects for member municipalities and county	Brian Matt	Upon request
Environmental Review-GAEDC	MCRPC will assist the Greenville Area Economic Development Corporation with an ER in Greenville Borough	Matt	Phase I of ER in winter/spring 2009; Phase II in summer 2009
Local emergency planning committee	Coordination with Mercer County Emergency Management Agency & local coordinators	Dan	Ongoing
Census & information dissemination	Provide info to public, agencies, prospective businesses, etc. Initial work for the 2010 census update has started and will continue during the course of the year. MCRPC will provide limited assistance as needed to local communities.	Dan Other staff	Ongoing
Geographic Information system (GIS)	Work will involve the continued maintenance and creation of data.	Dan	Ongoing
Mapping assistance / creation	Create maps for grant applications, economic development projects, zoning district or other projects	Dan	Ongoing
Technical assistance	Answer requests for information & assistance regarding community development & misc. local government issues	All staff	Ongoing
Planning workshop series	Workshops on topics of interest – grants, zoning, housing, economic development, etc.	All staff	Throughout 2009
Regional & state activities	Involvement in organizations, task forces, and special projects of regional or statewide interest. Acquire knowledge useful to Mercer County. Represent Mercer County's interests.	Dan Other staff	Participate as opportunities arise.
Lake Latonka Community Plan	The MCRPC will assist the residents of Lake Latonka in the development of a plan that will guide future investment in their community.	Brian Dan Staff	Completion expected by late February 2009.
Watersheds/Stormwater Management Plan	Prepare and adopt Phase II of the County Stormwater Management Plan for each watershed/municipality in Mercer County	Lisa Chris	Spring & Summer Assisting consultants gather information and complete site visits. Ongoing - Meetings with municipalities
Solid waste program			
Solid Waste Plan monitoring	Monitor compliance with Solid Waste Plan, especially reporting of waste received by landfills	Carmen Chris Dan	Ongoing
Mercer County Municipal Waste Plan	Major Plan revision and Update, secure disposal capacity & prepare plan	Chris Dan Carmen	2 year project

Project	Purpose/Description	Staff	Milestones
901 Planning Grant	Administer 901 Planning grant for the plan revision	Carmen Chris	2 year project
Recycling program			
PaDEP reports	Annual report of disposal and recycling tonnages. Act 101	Carmen Chris	4/1/08 - Submit to DEP
Recycling coordinators grant	Sec. 903 reimbursement grant paying 50% of cost of recycling coordinator's activities for 2008	Carmen Chris	4/30/08- Submit to DEP
Section 904 performance grants	Assist local municipalities with performance grant applications	Carmen Chris	9/08- Submit to DEP
Countywide Recycling drop-off program	Oversee the County-wide drop-off collection program Administer contract for the County-wide drop-off program	Carmen Chris	ongoing
Recycling education/outreach	Develop recycling Education Packets	Carmen Chris	6/08-12/08